



Fillable MPT One-Sheet

Tip: Always pay attention to the task memo when writing your answer to an MPT. These are just general formats!

Persuasive Brief

Tip: Remember to use persuasive arguments. For most briefs, you will *only* be asked to include the legal argument section. Occasionally, you will be asked to include a caption, statement of facts, etc. Pay close attention to the task memo!

Demand Letter

Tip: Generally, you will be writing a persuasive argument and making a specific demand for relief.

Objective Memorandum

Tip: The goal is to provide a reader with a comprehensive explanation of the issues rather than to persuade the reader. Discuss both sides.

Note: You may be asked to write a **persuasive memo**. If so, follow the objective memorandum format but use persuasive headings in your discussion section.

Wildcard Task

Tip: Take a deep breath and follow the instructions carefully! Examples of wildcard tasks include bench memos, closing arguments, and complaint provisions.

Opinion Letter

Tip: Tailor your letter to your client's level of sophistication. Generally, an opinion letter is objective and provides advice.